



Deval L. Patrick  
Governor

# *The Commonwealth of Massachusetts*

## *Department of Public Safety*

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### Minutes

Board of Elevator Examiners  
365 East St. – Anne Sullivan Building  
Tewksbury, MA 01876  
April 9<sup>th</sup>, 2014, Nine O'clock a.m.

1. Board Members Present:

Patrick Coyle, Chair  
Lenny Chase, Member  
George Dahlquist, Member  
George Ramian, Member  
Paul Keyes, Member

Guests Present:

Walter Zalenski, Chief of Elevator Inspections  
Pamela Hodge, Clerk V

Board Members Not Present:

Ed Sandell, Member .

2. The minutes from the last meeting on March 12, 2014, were reviewed by members present; **motion to approve these minutes by Lenny Chase, seconded by George Ramian. Motion to accept the minutes as read; all in favor, passed/ unanimous vote 5-0.**

3. **Vote to allow remote participation:**

Walter Zalenski said each Board member has to vote and allow remote participation, so it's registered in the minutes, and a quorum cannot be reach by a remote participation. When there is a remote participation, all votes must be by roll call vote. Chair calls on individual votes to allow remote participation permissible as long as a quorum of the Board is present at the meeting location. Lenny Chase (Y), George Dahlquist (Y), George Ramian (Y), Paul Keyes (Y), Pat Coyle (y), unanimous 5-0.

4. **Continuing Education for Past Elevator Inspectors:**

Lenny Chase asks if **past** employee's "Elevator Inspectors" could be allowed to sit in the Departments Continuing Education Class, to keep up their license in the event they may be call back to work. Paul Keyes said the future of the Department depends on part time inspectors. Chair said there are 3 approved Continuing Education programs; (1). N. E, E, D., (2). Commonwealth of Massachusetts Elevator Inspectors Program, and (3) Patrick Coyle as a provider. The International Union of Elevator Construction does not allow retired person or lay off personnel to taking the on line education program, because they don't contribute to the education fund. What the local union has done is employ an outside contract to give a free course to these men. It would have to be approved by B. E. R. Chair said he will send a letter for their permission to include "only" former D. P. S. Elevator Inspectors to be allowed to participate in the 8 hours of Continuing Education Program to be furnished by D. P. S. Chair asks for a motion. Paul Keyes made a motion for Chair to send a letter to B. E. R. to request formers elevator inspectors to attend D. P. S. Continuing Education Class and George Ramian seconds the motion. Any further discussion on the motion; members reply no. Chair then calls for a vote: Lenny Chase (Y), Paul Keyes (Y), George Dahlquist (Y), George Ramian (Y), Pat Coyle (Y), unanimous 5-0.

5. **Matters not reasonably anticipated 48 hours in advance of meeting:**

Chair asks anything under this; George Ramian said Pam notified us asking that we let her know if we foresee anything to put on the agenda. Chair said then can I have a motion to go into Executive Session; at 9:40 George Ramian made a motion to go into Executive Session to prepare elevator safety questions for the State Elevator License Exam, and George Dahlquist seconds it. All in favor; Lenny Chase (Y), George Ramian (Y), George Dahlquist (Y), Paul Keyes (Y), Pat Coyle (Y), unanimous 5-0.

At 10:20 Chair asks for a motion to close Executive Session and return to regular business meeting. George Ramian made a motion to close Executive Session and return to regular business meeting and George Dahlquist seconds it, Chair call for a vote; Chase (Y), Ramian (Y), Dahlquist (Y), Keyes (Y) Coyle (Y), unanimous 5-0.

Chair said as discussed previously the Board is to view the test examination of 524 CMR **part 1**. At this time I'd like to entertain a motion that the Board allow the use of and open book **on part 1 and part 2** of the State License Elevator Examination. Do I have the motion? Paul Keyes made a motion to allow **open book** part 1 and part 2 CMR 524, and Lenny Chase seconds the motion. Any further discussion on the motion, members reply no. Chair then call for a vote: L. Chase (Y), G. Dahlquist (Y), G. Ramian (Y), Paul Keyes (Y), Pat Coyle (Y), 5-0.

Any further business, members reply no. Chair says the next meeting will be April 30<sup>th</sup>, 2014 at the Tewksbury office conference room. Do I have a motion to adjourn the regular meeting?

A motion was put forth to adjourn the meeting by George Dahlquist and second by George Ramian, all in favor, unanimous, 5-0..

Adjourned: 10:25 AM

Prepared by: Pam Hodge